2015 Application Guidelines for Degree Programs in SHU

Application Period

Degree Programs Catalogues
http://www.apply.shu.edu.cn/sys/web/index.asp

Required Application Documents

• Application forms
  (Download from the website http://www.apply.shu.edu.cn/sys/web/index.asp after online application, including application forms and room application form).

• A Copy of the Passport

• Two Letters of Recommendation (only applicants for MA or PhD programs)

• Graduation certificate & Degree certificate of the most advanced studies /Pre-graduate certificate. (Notarized in English or Chinese.)

• Transcript of Study Records of the Most Advanced Studies (Notarized Photocopy).

• Language Certificate:
  HSK certificate photocopy (For Chinese delivered program)
  TOFEL or IETLS test certificate photocopy (For English delivered program)

• Study Plan or Research Proposal in China.

• Examples of Artworks (6 color pictures) or Music Work (1 audio tape) (Only for the applicants applying for Fine Arts and Music).

• Other Attachments (A List Is Needed).

Language Proficiency Requirement

Chinese-delivered Program (Must meet one of the following requirements)

• Mother tongue is Chinese (live abroad for a long time with Foreign Nationality for more than 4 years)

• Passed the required HSK Level

<table>
<thead>
<tr>
<th>Disciplines</th>
<th>Required HSK Level</th>
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<tbody>
<tr>
<td>Art/BA of Chinese Language</td>
<td>Above HSK4 180</td>
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<tr>
<td>Science or Engineering</td>
<td>Above HSK4 195</td>
</tr>
<tr>
<td>Economics or Management</td>
<td>Above HSK4 210</td>
</tr>
<tr>
<td>Humanities</td>
<td>Above HSK5 180</td>
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</table>
• Have finished a Chinese-delivered/Chinese-major degree program

English-delivered Program (Must meet one of the following requirements)
• Mother tongue is English
• English is one of official Language
• IELTS 5.5 or TOEFL 80 or TOEIC 700 (only for English-delivered business degree program)
• Have finished a English-delivered/English-major degree program

Application procedures

Step1: Please apply online [http://www.apply.shu.edu.cn/sys/web/index.asp](http://www.apply.shu.edu.cn/sys/web/index.asp) or fill “Registration form of Applicants' information” to the following email apply1@oa.shu.edu.cn with the title “(Application Date) Name +Nationality + BA/MA/PhD(choose one) + Major”

Step2: Please send the application documents in paper by post to the following address:

Yu Wanfang
Enrollment Office, College of International Exchange, Shanghai University
No 149 Yanchang Road, Zhabei District, Shanghai, 200072
+86-21-56331820
E-mail: apply1@oa.shu.edu.cn yuwanfang@163.com

Step 3: Please pay application fee (RMB 500) directly to our office or by transferring to the following account and offer us the bank proof of successful transferring to us, either in scanned piece via email or in paper piece via post together with your application documents.

For Foreign Currency such as USD, JPY
Jingan Sub-branch, Shanghai Pudong Development Bank
Shanghai, P.R.China
Account No.: 98211454800000228
Beneficiary: Shanghai University
(SWIFT NO.SPDBCNSHXXX)

For CNY
Gonghe office, Zhabei Sub-Branch,
Agricultural Bank of China, P.R.China
Account No.: 033584-00801000968
Beneficiary: Shanghai University
Only after we receive the complete application documents and bank proof of successful transferring of application fee according to the instruction will we start to deal with your applications.

You can update the admission process situation by contacting Degree Program Supervisor via apply1@oa.shu.edu.cn or cie@mail.shu.edu.cn